

OUR SERVICES

Speech Therapy Rehabilitation

Neuropsychomotor Rehabilitation

Neurological Rehabilitation

Orthopaedic and Trauma Rehabilitation

Vascular Rehabilitation

Occupational Rehabilitation

Cognitive and Neuro-Psychological Rehabilitation

In water Rehabilitation

Perineal Rehabilitation

Manual therapy

Instrumental Physical Therapy

Pilates

Physioesthetics

THE TEAM: in addition to our Rehabilitation Staff we also have the following members of staff:

Medical Director: Dr. Gabriele Ballarini

Head of the Association of Local Health Districts: Dr. Cristina Nardi

Rehabilitation Area Manager: Dr. Adua Rossi

Child Neuropsychiatrist: Dr. Vera Stoppioni

Psychologist: Dr. Priscilla Bartolozzi

Psychologist: Dr. Eleonora Strappato

Psychologist: Dr. Vincenzo Mirenda

Social Assistant: Dr. Laura Barboni

Orthotist: Dr. Nada Hassine

OPENING TIMES:

Monday to Friday from 9:00 am to 12:30 pm and from 3:00 pm to 7:00 pm

Medical reports may be collected during opening times.



Managing Director

Dr. Giuseppe Vailati Venturi

Special Representative, Director of Outpatient Centers

Dr. Cristiana Cavalieri

Santo Stefano Rehabilitation Center

Via D'Accorso 6/B

Tel. 0737/637394

camerino.ca@kosgroup.com



USER MANUAL

SANTO STEFANO

OUT-PATIENT CENTER

CAMERINO

Dear User and Family Members, We would like to welcome you to the Kos Group, Santo Stefano Outpatient Center, by providing information that may help you settle in more quickly.

Our Outpatient Centers are facilities that cover a large area of Marche Region and provide rehabilitation services in the area, above all as a continuation of treatments started during admission at other Santo Stefano facilities.

The Camerino Outpatient Center provides accredited (monodisciplinary and multidisciplinary) and private therapies, at the outpatient clinic or at home as well as through private practices, depending on the type of request and social and family contexts.

The center provides different Services in order to respond to the need for greater specialization that the complexity of the treatment requires. Admission of the User and his/her problems are examined at an interdisciplinary level by a team that takes into account any treatments that may be required as a whole.

Admission: the User may contact the Admissions Office personally or call during opening times to request a visit and/or treatment. Depending on the type of service requested, the User will be informed of the documents needed to complete the admission process.

Admission under a multidisciplinary regime: the User must hand in to the Admissions Office the referral from the Attending Physician and Specialist certifying the need for "*multidisciplinary rehabilitation*

treatment". The User should also provide his or her personal details, health insurance card and consent to the processing of its personal data. The User will be asked to submit the necessary **Health Documents** for evaluation by the Center's Evaluation Unit. At the discretion of the latter, further clinical or instrumental tests may be requested for further diagnostic evaluation. After the medical examination, the User will be immediately informed whether or not the Center is able to provide the required service and at what conditions.

Admission under monodisciplinary or private regime:

The User must hand in to the Admissions Office the referral from the attending Physician and Specialist indicating the "*type of treatment, part of the body requiring treatment, diagnosis*" or request a functional assessment. The User should also provide his or her personal details, health insurance card and consent to the processing of its personal data.

Provision of services: The User will be informed how many times a week he or she should attend, the time of treatment, the name of the Healthcare Personnel providing the treatment and any other necessary information that may be necessary for admission.

Request for health documents: A medical record will be started for each User, a copy of which may be requested using the request form at the Reception Desk. The copy will be delivered within 10 days from the request and invoiced at the current prices.

Information about the User's clinical condition: the User (or an authorised Family Member) may request clinical information on the progress of the rehabilitation treatment from the Healthcare Personnel that admits the User. The Coordination

Department of the Center receives Users and Family Members on Tuesdays and Thursdays from 09.30 am to 11.30 am and afternoons from 4.00 pm to 6.00 pm, by appointment that may be made at the Reception Desk. In compliance with the Privacy Law, please be aware that **no information about the User's health is provided by phone.**

Treatments are carried out by the Health Staff assigned to the user in the case of monodisciplinary or private treatments, by a team in the case of multidisciplinary treatments, for which a Personal Rehabilitation Plan is drawn up defining the goals and treatments necessary to achieve these. During treatment, caregivers will be trained in order to facilitate the management of the User.

Costs, times and payment methods: the Reception Desk provides both updated price lists for paid services and information regarding payment times and methods.

Rights and duties of the User: this information is on display at the Reception Desk

We remind Family Members that their collaboration is considered to be very important in terms of ensuring the success of the rehabilitation program. Thank you for choosing our Center.